



Republic of North Macedonia

CHAMBER OF CERTIFIED ARCHITECTS AND CERTIFIED ENGINEERS

Form 1

REQUEST
to confirm authorization
of a foreign natural person in the Republic of North Macedonia

Arch. no.

Date:

Pursuant to Article 42 of the Law on Constructions and the Guidelines of the Commission confirming the authorization of a foreign natural person in the Republic of North Macedonia No. 02-1341/3 from 22.09.2023, we request that you confirm the foreign authorization and determine the type of the respective authorization in the Republic of North Macedonia.

Full name of the legal entity	
Headquarters	
CIN	
Communication address, phone and email	
Further contacts	<i>Name and surname and phone number</i>

Original documentation or a copy of the documentation must be submitted to the REQUEST certified by a Notary Public, translated by an authorized court translator. The documentation issued by state institutions should be certified with an apostille stamp, as follows:

Reg. No.	Document title	Document Description	Yes / no
1.1	Confirmation that the natural person is employed	Confirmation that the natural person is employed in a legal entity in the Republic of North Macedonia (M1/M2 form) or has concluded an Agreement with a legal entity where it should be hired (a copy of the agreement and proof of fulfillment of the contractual conditions, should contain an archive number from the legal entity and an Agreement on the engagement, obligations and duration)	
1.2	Curriculum vitae (CV)	Curriculum Vitae (CV) with a reference list of completed projects for the area for which confirmation of foreign authorization is required.	
1.3	Foreign authorization	Foreign authorization of the engineer from the state domicile issued by the appropriate institution – Chamber or etc.	



1.4	University Degree	University degree and diploma supplement, if any, submission of certificate for years of study and/or confirmation of credits according to ECTS (diploma apostille).	
1.5	Decision and license	Decision for registration in the commercial register and the register of other legal entities (excerpt from the Central Register) – of the legal entity in the Republic of North Macedonia for whose needs the foreign natural person will work and a license of the entity for performing the relevant activity.	
1.6	Confirmation 1	Confirmation that the applicant has not been imposed a measure prohibiting the performance of professional activity, issued by the chamber/institution in the state domicile that issued the authorization/license to work in the profession, not older than 6 months.	
1.7	Confirmation 2	Confirmation that the applicant has not been convicted (certificate of criminal records from the state domicile) not older than 6 months.	
1.8	Sample of a valid Law on Construction	Sample of the applicable Law on Construction in the state domicile (in domicile language, English and Macedonian), with a list of apostrophized articles (chapters) of the law relating to the powers, i.e. professionalism, degree, class, etc. of the applicant.	
1.9	Sample of applicable Rulebook	Sample of the applicable Rulebook on Acquisition of Authorizations by the Chamber of Engineers/Institution that issued the authorizations with (possibly) categories of authorizations in the state domicile or another act for the same purpose by a competent institution (in domicile language, English and Macedonian), with a list of apostrophized articles (chapters) of the Rulebook relating to the authorizations.	
2.0	Payment slip	A remittance of EUR 200 * for the application for confirmation of the foreign authorization and an annual membership fee of EUR 450 ** for each natural foreign person (applicant).	

Clarifications:

* The payment for confirmation of the foreign authorization in the Chamber of Certified Architects and Certified Engineers shall be made at the payment slip PP 30, to the following giro account: **250 001 002 332 248** – Sparkasse Bank for the purpose of remittance "confirmation of the foreign authorization for < name and surname of the applicant".



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** The funds for the annual membership fee of EUR 450 for the foreign authorization of the applicant should be paid after the applicant is informed that his request has been approved, and before the authorization from the Chamber is withdrawn. In the event that the foreign authorization of the applicant is not confirmed, the funds of EUR 200 for commission review of the documents shall not be refunded.

Applicant:

(Name, surname and signature)

*Please contact the Chamber for confirmation of this amount on a case-by-case basis. The payment for confirmation of the foreign authorization is made at the payment slip PP 30, on the following giro account: 250 001 002 332 248 – Sparkasse Bank, for the purpose of remittance "confirmation of the foreign authorization for <name and surname of the applicant>".